



Generator Permit Application

7660 Woodway Dr, Suite 460 Houston, Texas 77063, Phone: (713) 782-1757

bldgofficial@pinecvt.org

Date: _____

Contractor Name: _____

Type of Application: Generator Permit Application

Contractors Phone: _____

Property Address: _____

Contractors Email: _____

Note: Submittal will not be accepted unless all items in the checklist have been completed.

GENERATOR PERMIT APPLICATION CHECKLIST

	Type of Application	Description	Application Form (please print and attach forms)
	Generator Permit Application	The Generator permit application is required for any new or replacement of a generator. The Generator Permit must include the fee for the generator and the concrete pad.	Generator Permit Application
	Electrical Permit Application	The Electrical permit must include the electrical work only associated with the generator.	Electrical Permit Application
	Plumbing Permit Application	Plumbing permits can be submitted with your generator packet but not required. Plumbing contractors can submit their permit after the Generator has been approved.	Plumbing Permit Application
	Copy of the Survey	A copy of an existing survey is required with this application request. Survey copies do not need to be brand new.	Site Survey Example
	Generator Pad Location Acknowledgement	Must include all generator distances. The generator can be 18 inches from the structure depending on the generator's manufacture specifications. Depending on the size of the generator, the distance from the structure may be greater.	Generator Pad Location Application
	Homeowner Affidavit Form	This form is required to be completed even if there's no active Homeowner Association. If in an active Homeowner Association neighborhood, you must have HOA approval via email or stamped approval.	Homeowner Affidavit Application
	MVWA Approval	The Memorial Village Water Authority must approve your generator application.	MVWA Application
	CenterPoint Approval	CenterPoint must approve your generator application to ensure the property, and the street can meet the electrical load demands for the new generator. CenterPoint no longer permits the installation of two meters; only meter upgrades are now allowed.	CenterPoint Generator Application
	Generator Manufactures Specifications	Please provide a copy of the generators manufacturers' specifications.	*Attach Generator Specs
	Generator Transfer Switch	Please provide the electrical transfer switch specifications for the generator.	*Attach transfer switch specs
	Foundation Concrete Pad Details	Please provide the concrete pad specifications. If this is a prefabricated concrete pad that comes with the generator, let the city know. If installing an elevated generator, refer to the elevated generator notes.	*Detailed foundation drawing *Elevated Generator Notes
	Tree Disposition Application	The form needs to be completed regardless of whether no trees are to be removed. City Forester reviews all applications.	Tree Disposition Application
	Generator Screening Information	All generators must be screened from the street. Screening can be either landscaping or fence material.	*Select method of screening either by detail description or photo

Please print 2 of each document, no double-sided pages allowed. Print this checklist and attach it to the documents.

You can drop off during normal business hours.

Generator Ordinance for Your Review: [Ordinance No. 2024.11-C](#)

Inspection Info: [Generator Job Card](#)

Building Codes: IRC 2018, IMC 2018, IPC 2018, IFC 2018, IECC 2018, NFPA 70-2023